



Melton
Borough
Council

Record of Cabinet Portfolio Holder Decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Portfolio Holder for Corporate Governance, Access and Engagement	
Key decision?	Yes. May have a significant impact on two or more wards.	
Date of decision (same as date form signed)	25/06/2019	
Name and job title of Officer requesting the decision	Keith Aubrey- Director for People and Communities (Deputy Chief Executive)	
Officer contact details	kaubrey@melton.gov.uk	
Decision	<p>To recommend to Council an additional budget of £6,000 for the period from July 1, 2019 until 31, March 2020 to Citizens Advice Leicestershire (CAL).</p> <p>Following discussions with CAL, it was agreed that the CAL will pay a transitional charge of £9,375 plus VAT (£11,250) for the period from 1 July, 2019 to 31 March 2020 to continue delivering the service from Parkside.</p> <p>To agree that the CAL move to a partial appointment based system in addition to the current drop-in arrangements delivered over 2 days per week. (Previously, this was delivered over 2½ days per week).</p>	
Reason for Decision	<p>As part of the budget setting process, Council approved a reduction in grant to the CAL (previously referred to as the Citizens Advice Bureau) from £44k to £27k.</p> <p>For 2019/20 the implementation of the budget reduction was deferred until 1st July 2019 to</p>	

	<p>allow the CAL to determine how they will deliver the service within the grant allocated.</p> <p>On 5th June 2019, the Portfolio Holder for Corporate Governance, Access and Engagement was granted delegated authority to determine whether any of the options proposed represent a satisfactory use of the grant funding in terms of value for money and, if so, which represents an acceptable option to the Council.</p> <p>A number of consultation meetings have been held with the CAL to negotiate new arrangements for service delivery that would achieve a sensible balance between delivering a budget reduction whilst retaining a CAL service within Melton.</p> <p>On 18th June 2019, the Portfolio Holder for Corporate Governance, Access and Engagement consulted with the Scrutiny Committee.</p> <p>The first quarter's payment and charge for delivery from Parkside remained at the previous level whilst negotiations continued.</p> <p>The following delegated decision relates to the remaining three quarters to 31 March 2020:</p> <p>The Portfolio Holder recommends that an additional £6,000 is added to the existing £20,250 due for the remaining three quarters.</p> <p>The Council will charge £9,375 (plus VAT) in premises costs.</p> <p>This leaves a net budget of £15,000 to the CAL to deliver the service from Parkside for the remaining three quarters.</p> <p>This arrangement is transitional for 2019/20. Funding for 2020/21 onwards will be addressed through the new arrangements to be introduced following the Community Grants Review.</p>	
<p>Alternative options rejected</p>	<p>All previous options suggested by the CAL</p>	

	<p>consisted of remote and/or outreach based service delivery which were not acceptable to the Council on the basis that they all represented both a reduction in service delivery and loss of income into the Council.</p> <p>This meant no efficiencies were being achieved as essentially the service was still costing us £44k p/a due to the loss of income.</p> <p>It is therefore felt that this decision offers a pragmatic compromise to the challenges faced by both organisations.</p>			
Legal implications	<p>On 13th February 2019, Council approved a reduction in budget to Citizens Advice Leicestershire. As it is proposed to reduce the budget approved, Council must approve the revised budget.</p> <p>The Portfolio Holder for Corporate Governance, Access and Engagement has delegated authority from a Cabinet decision made on 5th June 2019 to approve the decisions above.</p>			
Financial implications	There are no further financial implications identified at this time.			
Other implications	None			
Background papers considered	Cabinet Report dated 5 th June 2019 Scrutiny Report dated 18 th June 2019			
Declarations/conflict of interest?	None			
List consultees		Name	Outcome	Date
	Ward Councillors	N/A Affects all Wards	N/A	
	Legal	Adele Wylie	Agreed	24/06/19
	Finance	Dawn Garton	Agreed	25/06/19
	Human Resources	N/A	N/A	N/A
	Equalities	N/A	N/A	N/A
	Communications	Sarah-Jane O'Connor	Minor amends to website	25/06/19

			and external comms considered	
Confidential Decision?				
Call In Waived by Scrutiny Committee Chair?	Not applicable as advertised in accordance with the Access to Information Procedure Rules and Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012			
Has this been discussed by Cabinet Members?	Yes			
Cabinet Portfolio Holder Signature	<p><i>Redacted</i> Signature</p> <p><i>25/06/19</i> Date</p>			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

FOR DEMOCRATIC SERVICES USE ONLY		
Form Received	<i>27/6/19</i>	
Date published to all Councillors	<i>27/6/19</i>	
Call In Deadline	<i>23:59 : 27/19</i>	